

D.L. Simmons Security Agency
A Nationwide Convention & Trade Show Security Firm

7716 Rotherham Dr., Hanover, MD 21076
Office: 240-375-0283 Fax: 866-610-9606

PRIVATE GUARD SERVICE – ORDER FORM

EXHIBITOR: _____ BOOTH # _____

BILLING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

TELEPHONE: () _____ FAX: () _____

CONTACT NAME: _____

EVENT: AIIM Expo + Conference/ON DEMAND Conference & Expo

LOCATION: Walter E. Convention Center, Washington, D.C.

DATE: March 22-24, 2011

# OF GUARDS PER SHIFT	12M-8AM SHIFT	8AM-4PM SHIFT	4PM-12M SHIFT

Please note to avoid any misunderstandings....

The overtime rate will be applied to weekends and all additional hours of any shift in excess of 8 hours.

Holidays are billed at double time. The on-site rate applies once move-in starts.

Simmons Security requires payment in full at the time of your order in placed.

The rates for this service are as follows:

Security Officers (advance order):
Straight Time - \$26.00 per hour

Security Officers (order on-site):
Straight Time - \$28.00 per hour

PAYMEN INFORMATION:

Cardholder Name: _____

Credit Card #: _____ Exp Date: _____

Billing Address: _____ City: _____

State: _____ Zip: _____ Telephone: _____

Signature: _____ Print Name: _____