

RETURN THIS FORM TO:
 PCCA ORDER PROCESSING
 1101 Arch Street
 Philadelphia, PA 19107 0129
 Phone: (215) 418-4800
 Fax: (215) 418-4805
 cms@paconvention.com



Electric Labor Order

Exhibiting Firm: _____ Event Name: _____

Address: _____ Booth Number: _____

City: _____ State: _____ Zip: _____

Exhibitor Contact Name: _____ Title: _____

Phone: () _____ FAX: () _____ E-Mail: _____

Required Credit Card Authorization for advance order, on site charges, labor, materials

[] Visa [] MasterCard [] Amex Account Number: _____ Exp Date _____

Print Card Holder's name: _____ Signature: _____

Only PCC contracted electricians under IBEW Jurisdiction perform the electrical installations listed below.
 (Please check work required)

- | | |
|--|--|
| <input type="checkbox"/> Electrical distribution from service origination
(Material charge will apply) | <input type="checkbox"/> Installation exhibitors suspended truss, motors, lights
Submit diagram with hanging points, weight, dimensions
(Lift and material charges will apply) |
| <input type="checkbox"/> Data Cabling distribution
Call for further information on available services | <input type="checkbox"/> Overhead 120Volt, 208/480 service
(Lift and material charges will apply) |
| <input type="checkbox"/> 208 and 480 volt service connections to equipment
(Material charge may apply) Give panel location | <input type="checkbox"/> Co axial distribution under carpet/booth to booth.
EXHIBITOR TO SUPPLY MATERIALS & SPECIAL TOOLS |
| <input type="checkbox"/> Installation of display lighting fixtures
(Refer to Exhibitor Rights for work exhibitors may perform) | <input type="checkbox"/> Assembly, dismantling cabling of roof satellite dishes
(except small dishes that are pre-assembled on trailers)
EXHIBITOR TO SUPPLY MATERIALS & SPECIAL TOOLS |
| <input type="checkbox"/> Installation of suspended illuminated electrical signs
Submit diagram with hanging point, weight, dimensions
(Lift equipment and material charges will apply) | <input type="checkbox"/> Other _____
Call for further information (215) 418-4800 |

ELECTRICAL LABOR RATES

Straight Time: First 8 hours Mon.-Fri. \$99.00 per electrician/hr

Overtime: Weekdays after first 8 hours, Sat/Sun and holidays \$148.50 per electrician/hr

TERMS & CONDITIONS

Installation and dismantle labor is scheduled and billed at rates in accordance with show move-in/out. The minimum charge of 1/2 hour installation and 1/2 hour dismantle will apply. Time will commence in accordance with exhibitor's request. Scheduled supervised labor will result in 1/2 hour charge per electrician if exhibitor fails to report to the electrical labor desk or exhibit space on date and time requested. Time must be allowed for Electrician/s to gather necessary tools, materials, and have work checked by exhibitor, and return to labor desk. *Dismantle labor will be automatically invoiced at 50% of the total installation hours unless requested.*

PROCEED WITHOUT EXHIBITOR SUPERVISION FOR DISTRIBUTION UNDER CARPET
 ATTACH SCALED OR MEASURED FLOOR PLAN WITH ELECTRICAL /DATA SERVICES LOCATION. INSTALLATION BASED ON PUBLISHED MOVE IN SCHEDULE.

PROCEED UNDER SUPERVISION EXHIBITOR EAC
 REQUESTED LABOR IS GUARANTEED THE START OF THE WORKDAY (8:15AM) OTHER TIMES BASED ON AVAILABILITY OF LABOR

- | | | |
|---|-------------|-------------|
| <input type="checkbox"/> Distribution under carpet on | Date: _____ | Time: _____ |
| <input type="checkbox"/> Connection to 208/480 service | Date: _____ | Time: _____ |
| <input type="checkbox"/> Overhead electrical sign install | Date: _____ | Time: _____ |

***Please contact the PCCA Convention & Meeting Services Department at 215-418-4800 if you require an estimate of your labor and equipment.**

Visit our web site & fax completed floor grid to PCCA Convention & Meeting Services 215-418-4805
<http://www.paconvention.com/home2/planners/services/electrical.asp>