

VARIANCE REQUEST FORM

Specific guidelines for standard linear and perimeter, peninsula, and island booths can be found in the "Line of Sight and Height Regulations" section of this manual. If you have an unusual situation (live animals, automobiles, etc.), a booth not meeting the specified guidelines, or with structure exceeding maximum height, please complete and return this form by **MONDAY, FEBRUARY 14**.

**Variance requests must be approved by Event Management and will only be accepted in written format. Please complete the following form and return it by fax or email to:**

Joanne Valença, Event Operations Manager  
Fax: (617) 219-8310  
jvalenca@questex.com

NOTE: Variance Request Forms WILL NOT be accepted unless a diagram of your exhibit is included with your variance request form. You will be notified of approval/disapproval within 10 business days of Questex receiving the form.

-----  
COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

TYPE OF BOOTH (CIRCLE ONE)

standard/linear

perimeter

peninsula

island

VARIANCE REQUEST: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_ PH: \_\_\_\_\_

FAX: \_\_\_\_\_ E-MAIL \_\_\_\_\_

-----  
**For Show Management Use Only**

\_\_\_\_ APPROVED    \_\_\_\_ NOT APPROVED                      DATE \_\_\_\_\_

NOTES: